



Quality Calendar

Academic Year 2026-2027

Opportunities, Aspirations, Knowledge, Success



Quality Assurance Groups

Assessor	Subjects	IV	Lead IV & Quality Nominee
Millie Day	English Humanities	Jayne Woodhouse	Cassie Melaniphy
Lucy Taylor	Maths PE	Lee Ellis	Cassie Melaniphy
Ben Walker	D&T Construction Outdoor Learning	Jayne Woodhouse	Cassie Melaniphy
Toni Lysaght	Creative Arts Food technology	Lucy Taylor	Cassie Melaniphy
Lee Ellis	Science ICT	Mille Day	Cassie Melaniphy
	PSHE Careers	Jayne Woodhouse	Cassie Melaniphy

Quality Calendar

Monday / Thursdays – Extended Community Meetings

Thursdays – Staff meeting

Friday – Student of the week

Monthly – Education Dynamics / Supervision

Termly – PD Day

Month	Area for Review	By Whom	Deadline Date
August	3rd August – Team Teach Refresher (annual) 28th August 2026 – ½ day Safeguarding CPD – ½ day Planning/Classroom Time Overview of subjects – Discuss curriculum, policy and qualification specifications for each of the subjects that you teach. Ensure these documents are in your subject folder that both of you have access to including any assessment paperwork the assessor and IV will need to complete during the academic year.	Subject Teachers/IVs - Quality assurance groups.	
September	Initial / Annual Assessments – WRAT/PASS Reading and Spelling Assessments (new students) Initial Baseline Assessments completed, and information uploaded to SOLAR. Assessment Plans <u>for academic year</u> for all subjects (use correct paperwork from subject exam board where necessary e.g. BTEC) Autumn Assignment Briefs – only for specific subjects. IV Assessment Plan & Autumn Assignment Briefs PCP targets set PCP meetings with keyworkers PCP targets displayed in all classrooms	Cassie Melaniphy / Jayne Woodhouse Jayne Woodhouse Subject Teachers Subject Teachers Subject Teachers Subject Teachers/IVs - Quality assurance groups. English & Maths – Subject Teachers EHCP – Jayne Behaviour/PFA – Tutors Tutors Subject Teachers	11/09/2026 11/09/2026 11/09/2026 11/09/2026 11/09/2026 17/09/2026 18/09/2026 W/B: 21/09/2026 25/09/2026

	Autumn MTP (Expectation – Learning objectives and success criteria for the whole term based on baseline assessments and activities for at least 2 weeks. Activities to be added on a weekly basis and MTP saved on Ambertrack – MTP – Subject folder.	Subject Teachers	21/09/2026
	Policy Review overview	Cassie Melaniphy	25/09/2026
October	Complete relevant IV training needed - see exam website e.g. OSCA materials, exemplar videos, marking examples. Check in – review assessment plan and complete any IV needed	Subject Teachers/IVs - Quality assurance groups.	02/10/2026
	12 th October 2026: PD Day – GLM/HSB CPD, Medication CPD/Medical competencies	All staff	12/10/52026
	School Council	Jayne Woodhouse	WB: 19/10/26 (Tutorial)
	Careers one to one interviews / Complete Action Plans.	Cassie Melaniphy	WB: 19/10/2026
	Teaching & Learning; Learning Walks	Cassie / Jayne	WB: 26/10/2026
	Standardised assessments - Application for Access arrangements	SENCo / Exams Officer	TBC
November	Update Assessment – SOLAR for each subject area. Mini-term progress meeting with Head.	Subject Teachers / Cassie Melaniphy	WB: 02/11/2026
	Check in – review assessment plan and complete any IV needed	Subject Teachers/IVs - Quality assurance groups.	09/11/2026
	Teaching & Learning; Whole school-book scrutiny	Cassie Melaniphy/ Jayne Woodhouse	12/11/2026
	23 rd November 2026: PD Day		
December	Teaching & Learning; Lesson Observations Supervision with Line Manager	Teachers/Head Teacher/DH	W/B: 30/11/2026
	All assignments/exams to be completed, IV'd and Lead IV'd. Marks shared with Kelsey, work scanned and saved in appropriate format and originals stored and filed in exam cupboard.	Subject Teachers/IVs - Quality assurance groups.	WB: 07/12/2026

	Update Assessment - SOLAR for each subject area. End of term progress meetings. Reading and Spelling Assessments PASS Assessments WRAT Assessments Review assessment plan for the Spring Term - hand in dates, IV deadlines, exam dates etc. Share and IV assignment briefs for the Spring term. Consider baselining for new topics. Autumn Newsletter End of term rewards – PCP Targets, Attendance, Afternoon	Subject Teachers / Cassie Melaniphy Jayne Woodhouse Jayne Woodhouse Cassie Melaniphy Subject Teachers/IVs - Quality assurance groups. Jayne Woodhouse / Millie Day	WB: 07/12/2026 18/12/2026 18/12/2026 As required WB: 14/12/2026 WB: 14/12/2026 WB: 14/12/2026
January	4th Jan 2027 – Planning Day Initial Baseline Assessments completed, and information uploaded to SOLAR. Spring MTP PCP targets set PCP meetings with keyworkers PCP targets displayed in all classrooms DofE Planning: skills/volunteering/physical/expedition Careers week planning – seeking appropriate WEX placements Policy Review overview	Subject Teachers/IVs - Quality assurance groups. Subject Teachers English & Maths – Subject Teachers EHCP – Jayne Behaviour/PFA – Tutors Tutors Subject Teachers Chris Rimmer / Jayne Woodhouse Cassie Melaniphy Cassie Melaniphy	08/01/2027 15/01/2027 15/01/2027 WB: 18/01/2027 22/01/2027 WB: 18/01/2027 WB: 18/01/2027 29/01/2027
February	Teaching & Learning; Learning Walks Check in – review assessment plan and complete any IV needed Teaching & Learning;	Subject Teachers / Cassie & Jayne Subject Teachers/IVs - Quality assurance groups. Teaching Team	WB: 01/02/2027 11/02/2027 25/02/2027

	Whole school-book scrutiny Update Assessment – SOLAR for each subject area. Mini-term meeting with Head. College Applications School Council	Cassie Melaniphy Cassie Melaniphy Jayne Woodhouse	WB: 22/02/2027 WB: 22/02/2027 WB: 22/02/27 (Tutorial)
March	Careers Week/WEX Careers one to one interview to track progress through action plans, also where relevant application to colleges Teaching & Learning; Lesson Observations Supervision with Line Manager Check in – review assessment plan and complete any IV needed Update Assessment - SOLAR for each subject area. End of term meeting with Head. All assignments/exams to be completed, IV'd and Lead IV'd. Marks shared with Kelsey, work scanned and saved in appropriate format and originals stored and filed in exam cupboard. Spring Newsletter End of term rewards – PCP Targets, Attendance, Afternoon	Cassie Melaniphy/Teachers Cassie Melaniphy Cassie & Jayne Teachers/SLT Cassie Melaniphy/Teachers Subject Teachers/IVs - Quality assurance groups. Subject Teachers/IVs - Quality assurance groups. Jayne Woodhouse / Millie Day	W/B: 01/03/2027 W/B: 01/03/2027 W/B: 08/03/2027 W/B: 08/03/2027 18/03/2027 W/B: 15/03/2027 22/03/2027 WB: 22/03/2027 WB: 22/03/2027
April	Reading and Spelling Assessments PASS Assessment WRAT Assessments Review assessment plan for the Summer Term - hand in dates, IV deadlines, exam dates etc. Share and IV assignment briefs for the Summer term. Consider baselining for new topics.	Jayne Woodhouse Jayne Woodhouse Cassie Melaniphy Subject Teachers/IVs - Quality assurance groups.	16/04/2027 16/04/2027 As required 15/04/2027

	Initial Baseline Assessments completed, and information uploaded to SOLAR. Summer MTP	Subject Teachers/IVs - Quality assurance groups. Subject Teachers	16/04/2027 23/04/2027
	PCP targets set	English & Maths – Subject Teachers EHCP – Jayne Behaviour/PFA – Tutors	23/04/2027
	PCP meetings with keyworkers	Tutors	WB: 26/04/2027
	PCP targets displayed in all classrooms	Subject Teachers	30/04/2027
May	4 th May 2027 – PD Day (SEN) 5 th May 2027 – PD Day All assignments/exams to be completed, IV'd and Lead IV'd. Marks shared with Kelsey, work scanned and saved in appropriate format and originals stored and filed in exam cupboard. Deadline for submitting centre assessed marks (AQA, OCR, Pearson and WJEC) English - Speaking and listening IV in preparation for moderation visit Policy Review overview	Subject Teachers/IVs - Quality assurance groups. Subject Teachers/IVs - Quality assurance groups/Exams Officer English Teacher/IVs - Quality assurance group. Head Teacher Head Teacher	WB: 10/05/2027 15/05/2027 (TBC) TBC 28/05/2027
June	School Council Update Assessment – SOLAR for each subject area. Mini-term meeting with Head. Teaching & Learning; Lesson Observations Supervision with Line Manager Duke of Edinburgh Residential	Jayne Woodhouse Subject Teachers / Cassie Melaniphy Cassie & Jayne Teachers/SLT DH /Chris Rimmer	WB: 07/06/27 (Tutorial) WB: 14/06/2027 WB: 21/06/2027 WB: 21/06/2027 WB: 28/06/2027
July	BTEC Deadline (Claims) 12 th July 2027 – Team Teach Refresher (annual) Reading and Spelling Assessments	Subject Teachers / IV / Lead IV / Exams Officer All Staff Jayne Woodhouse	05/07/2027 12/07/2027 W/B: 12/07/2027

	PASS Assessments	Jayne Woodhouse	W/B: 12/07/2027
	WRAT Assessments	Cassie Melaniphy	As required
	Parents/Carers Evening	All education staff and pupils	WB: 12/07/2027
	Summer PCP Review	English & Maths – Subject Teachers EHCP – Jayne Behaviour/PFA – Tutors	15/07/2027
	Update Assessment - SOLAR for each subject area. End of term meeting with Head.	Subject Teachers / Cassie Melaniphy	W/B: 19/07/2027
	Lake Day		W/B: 19/07/2027
	End of Academic Year Reports to be sent.	Teachers/ SLT/ Kelsey Hale	W/B: 26/07/2027
	Celebration Day	Community	28/07/2027
August	Summer Newsletter	Jayne Woodhouse / Millie Day	W/B: 02/08/2027
	End of term rewards – PCP Targets, Attendance, Afternoon		W/B: 02/08/2027

Curriculum Calendar 2026-2027

Month	Activity	Subject
September	12 th -20 th Sexual Health Week 26 th – National Alpaca Day	PSHE Outdoor Learning
October	1 st – National Poetry Day 12 th -19 th National Hygiene Week Black History Month	English PSHE History
November	16 th -20 th – Anti Bullying Week 16 th - 20 th – Road Safety Week 20 th - Children In Need 15 th – 21 st – Maths Week	PSHE Maths
December	10 th - School Panto Visit 11 th - Christmas Jumper Day TBC - Christmas Dinner / Fayre	Drama / English
January	27 th - National Holocaust Memorial Day	History
February	9 th - Internet Safety Day 6 th –20 th – Chinese New Year LGBT History Month	ICT RE PSHE
March	4 th – World Book Day 2 nd -7 th – National Careers Week 6 th – 15 th - British Science Week	English Careers Science

	21 st – 27 th – Shakespeare Week	English
April	2 nd – World Autism Awareness Day 22 nd – Earth Day	PSHE Science
May	10 th – 16 th Mental Health Awareness Week TBC – Knife Crime Awareness Week	PSHE PSHE
June	TBC - My Money Week 28 th June – 11 th July - Wimbledon	Maths PE
July		

20th August 2026 – GCSE Results

28th August 2026 – ½ day Safeguarding CPD ½ day Planning

December 2026 – Staff Christmas Party

12th July 2027 – Team Teach (Refresher) CPD

19th August 2027 – GCSE Results

In addition to the above:

- Annual Appraisals (September)
- Staff Probationary Meeting as per anniversary of employment.
- Annual Reviews of EHCP.
- LAC/PEP meetings
- 3-Monthly Board Reviews
- Monthly Management Reports
- Weekly MDT diary meeting with Care/Therapy
- Exam/Accreditation Timeline
- Policy Review
- Mandatory training refresh / CPD
- Work Experience