



Quality Calendar

Academic Year 2025-2026

Opportunities, Aspirations, Knowledge, Success



Quality Assurance Groups

| Assessor | Subjects | IV | Lead IV & Quality Nominee |
|------------------------|-------------------------------------|--|---------------------------|
| Jayne Woodhouse | English Outdoor Learning | Millie Day / Cassie Melaniphy | Natalie Dixon |
| Richard Chesters-Price | Maths PE | Janice Williams | Natalie Dixon |
| Bee Evans | Creative Arts PSHE | Cassie Melaniphy | Natalie Dixon |
| Janice Williams | Food Technology ICT | Jayne Woodhouse | Natalie Dixon |
| Millie Day | Science Humanities | Richard Chesters-Price / Cassie Melaniphy | Natalie Dixon |
| Vince HARRY | Design Technology / Construction | Cassie Melaniphy | Natalie Dixon |
| Cassie Melaniphy | Careers | Jayne Woodhouse | Natalie Dixon |

Quality Calendar

Monday / Thursdays – Extended Community Meetings

Thursdays – Staff meeting

Friday – Student of the week

Monthly – Education Dynamics

Termly – PD Day

| Month | Area for Review | By Whom | Deadline Date |
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| August | <p>1st August 2025 – Team Teach Refresher (annual)</p> <p>26th August 2025 – Planning Day</p> <p>27th August 2025 – ½ day Safeguarding – ½ day Team Building</p> <p>Overview of subject – Discuss curriculum, policy and qualification specifications for each of the subjects that you teach. Ensure these documents are in your subject folder that both of you have access to including any assessment paperwork the assessor and IV will need to complete during the academic year.</p> | Subject Teachers/IVs - Quality assurance groups. | |
| September | <p>Initial Assessments – WRAT/PASS</p> <p>Reading and Spelling Assessments (new students)</p> <p>Initial Baseline Assessments completed, and information uploaded to SOLAR.</p> <p>Assessment Plans <u>for academic year</u> for all subjects (use correct paperwork from subject exam board where necessary e.g. BTEC)</p> <p>Autumn Assignment Briefs – only for specific subjects.</p> <p>IV Assessment Plan & Autumn Assignment Briefs</p> <p>PCP targets set</p> <p>PCP meetings with keyworkers</p> | <p>Natalie Dixon / Jayne Woodhouse</p> <p>English Teacher</p> <p>Subject Teachers</p> <p>Subject Teachers</p> <p>Subject Teachers</p> <p>Subject Teachers/IVs - Quality assurance groups.</p> <p>English & EHCP – Jayne Maths – Richard Behaviour/PFA – Tutors</p> <p>Tutors</p> | <p>12/09/25</p> <p>12/09/25</p> <p>12/09/25</p> <p>12/09/25</p> <p>12/09/25</p> <p>17/09/25</p> <p>19/09/25</p> <p>W/B: 22/09/25</p> |

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| | <p>PCP targets displayed in all classrooms</p> <p>Autumn MTP (Expectation – Learning objectives and success criteria for the whole term based on baseline assessments and activities for at least week 2. Activities to be added on a weekly basis and MTP saved on Ambertrack – MTP – Subject folder.</p> <p>Complete relevant IV training needed - see exam website e.g. OSCA materials, exemplar videos, marking examples. Check in – review assessment plan and complete any IV needed</p> <p>Policy Review overview</p> | <p>Subject Teachers</p> <p>Subject Teachers</p> <p>Subject Teachers/IVs - Quality assurance groups.</p> <p>Head Teacher</p> | <p>W/B: 22/09/25</p> <p>22/09/25</p> <p>25/09/25</p> <p>29/09/25</p> |
| October | <p>School Council</p> <p>Careers one to one interviews / Complete Action Plans.</p> <p>Teaching & Learning; Learning Walks</p> <p>Standardised assessments - Application for Access arrangements</p> | <p>Jayne Woodhouse</p> <p>Deputy Head</p> <p>Deputy Head</p> <p>SENCo / Exams Officer</p> | <p>17/10/25</p> <p>WB: 13/10/25</p> <p>WB: 27/10/25</p> <p>TBC</p> |
| November | <p>24th November 2025 – TCTC Training Day 1</p> <p>Update Assessment – SOLAR for each subject area. Mini-term progress meeting with Deputy Head.</p> <p>Teaching & Learning; Whole school-book scrutiny</p> <p>Check in – review assessment plan and complete any IV needed</p> | <p>Subject Teachers / DH</p> <p>Jayne Woodhouse</p> <p>Subject Teachers/IVs - Quality assurance groups.</p> | <p>WB: 03/11/25</p> <p>13/11/25</p> <p>10/11/25</p> |
| December | <p>Teaching & Learning; Lesson Observations Supervision with Line Manager</p> <p>All assignments/exams to be completed, IV'd and Lead IV'd. Marks shared with Gina, work scanned and saved in appropriate format and originals stored and filed in exam cupboard.</p> | <p>Teachers/Head Teacher</p> <p>Subject Teachers/IVs - Quality assurance groups.</p> | <p>W/B: 01/12/25</p> <p>WB: 08/12/25</p> |

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| | <p>Update Assessment - SOLAR for each subject area. End of term meeting with Deputy Head.</p> <p>Reading and Spelling Assessments</p> <p>PASS Assessments</p> <p>WRAT Assessments – 12 month review for specific students</p> <p>Review assessment plan for the Spring Term - hand in dates, IV deadlines, exam dates etc.</p> <p>Share and IV assignment briefs for the Spring term.</p> <p>Consider baselining for new topics.</p> | <p>Subject Teachers / DH</p> <p>English Teacher</p> <p>Jayne Woodhouse</p> <p>Natalie Dixon</p> <p>Subject Teachers/IVs - Quality assurance groups.</p> | <p>WB: 08/12/25</p> <p>18/12/2025</p> <p>18/12/2025</p> <p>18/12/2025</p> <p>WB: 15/12/25</p> |
| January | <p>5th Jan 2026 – Planning Day / Specific training TBC</p> <p>Initial Baseline Assessments completed, and information uploaded to SOLAR.</p> <p>Spring MTP</p> <p>PCP targets set</p> <p>PCP meetings with keyworkers</p> <p>PCP targets displayed in all classrooms</p> <p>DofE Planning: skills/volunteering/physical/expedition</p> <p>Careers week planning – seeking appropriate WEX placements</p> <p>Policy Review overview</p> | <p>Subject Teachers/IVs - Quality assurance groups.</p> <p>Subject Teachers</p> <p>English & EHCP – Jayne Maths – Richard Behaviour/PFA – Tutors</p> <p>Tutors</p> <p>Subject Teachers</p> <p>Chris Rimmer / Deputy Head Teacher</p> <p>Deputy Head Teacher</p> <p>Head Teacher</p> | <p>09/01/26</p> <p>16/01/26</p> <p>16/01/26</p> <p>WB: 19/01/26</p> <p>23/01/26</p> <p>WB: 19/01/2026</p> <p>WB: 19/01/2026</p> <p>30/01/26</p> |
| February | <p>12th Feb 2026 – Good Lives Model, HSB and Medication - Oswestry– Oaks and Golfa</p> <p>13th Feb 2026 – Specific training TBC</p> <p>Teaching & Learning; Learning Walks</p> <p>Check in – review assessment plan and complete any IV needed</p> | <p>Subject Teachers / DH</p> <p>Subject Teachers/IVs - Quality assurance groups.</p> | <p>WB: 02/02/26</p> <p>09/02/26</p> |

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| | <p>Teaching & Learning; Whole school-book scrutiny</p> <p>Update Assessment – SOLAR for each subject area. Mini-term meeting with Deputy Head.</p> <p>College Applications</p> <p>School Council</p> | <p>Teaching Team</p> <p>Deputy Head Teacher</p> <p>Deputy Head Teacher</p> <p>Jayne Woodhouse</p> | <p>26/02/26</p> <p>WB: 23/02/26</p> <p>WB: 23/02/26</p> <p>27/02/26 (Tutorial)</p> |
| March | <p>Careers Week/WEX</p> <p>Teaching & Learning; Lesson Observations</p> <p>Check in – review assessment plan and complete any IV needed</p> <p>Supervision with Line Manager</p> <p>Careers one to one interview to track progress through action plans, also where relevant application to colleges</p> <p>Update Assessment - SOLAR for each subject area. End of term meeting with Deputy Head.</p> <p>All assignments/exams to be completed, IV'd and Lead IV'd. Marks shared with Gina, work scanned and saved in appropriate format and originals stored and filed in exam cupboard.</p> | <p>DH/Teachers</p> <p>Head Teacher</p> <p>Subject Teachers/IVs - Quality assurance groups.</p> <p>Teachers/SLT</p> <p>Careers Advisor</p> <p>DH/Teachers</p> <p>Subject Teachers/IVs - Quality assurance groups.</p> | <p>W/B: 02/03/26</p> <p>W/B: 16/03/26</p> <p>19/03/26</p> <p>W/B: 23/03/26</p> <p>TBC</p> <p>W/B: 23/03/26</p> <p>27/03/2026</p> |
| April | <p>2nd April 2026 – Team Sharing Oaks and Golfa Day – At the Golfa.</p> <p>Reading and Spelling Assessments</p> <p>PASS Assessment</p> <p>WRAT Assessments – 12 month review for specific students</p> <p>Review assessment plan for the Summer Term - hand in dates, IV deadlines, exam dates etc. Share and IV assignment briefs for the Summer term. Consider baselining for new topics.</p> | <p>English Teacher</p> <p>Jayne Woodhouse</p> <p>Natalie Dixon</p> <p>Subject Teachers/IVs - Quality assurance groups.</p> | <p>01/04/2026</p> <p>01/04/2026</p> <p>01/04/2026</p> <p>01/04/2026</p> |

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| | Initial Baseline Assessments completed, and information uploaded to SOLAR. | Subject Teachers/IVs - Quality assurance groups. | 24/04/26 |
| May | <p>Summer MTP</p> <p>PCP targets set</p> <p>PCP meetings with keyworkers</p> <p>PCP targets displayed in all classrooms</p> <p>Deadline for submitting centre assessed marks (AQA, OCR, Pearson and WJEC)</p> <p>All assignments/exams to be completed, IV'd and Lead IV'd. Marks shared with Gina, work scanned and saved in appropriate format and originals stored and filed in exam cupboard.</p> <p>English - Speaking and listening IV in preparation for moderation visit</p> <p>Policy Review overview</p> | <p>Subject Teachers</p> <p>English & EHCP – Jayne Maths – Richard Behaviour/PFA – Tutors</p> <p>Tutors</p> <p>Subject Teachers</p> <p>Subject Teachers/IVs - Quality assurance groups/Exams Officer</p> <p>Subject Teachers/IVs - Quality assurance groups.</p> <p>English Teacher/IVs - Quality assurance group. Head Teacher</p> <p>Head Teacher</p> | <p>01/05/26</p> <p>01/05/26</p> <p>WB: 04/05/26</p> <p>08/05/26</p> <p>15/05/2026 (TBC)</p> <p>WB: 11/05/26</p> <p>TBC</p> <p>22/05/26</p> |
| June | <p>School Council</p> <p>Update Assessment – SOLAR for each subject area. Mini-term meeting with Deputy Head.</p> <p>Teaching & Learning; Lesson Observations</p> <p>Supervision with Line Manager</p> <p>Duke of Edinburgh Residential</p> | <p>Jayne Woodhouse</p> <p>Subject Teachers / DH</p> <p>Head Teacher</p> <p>Teachers/SLT</p> <p>DH/Jayne Woodhouse/Chris Rimmer/Sam.B</p> | <p>05/06/26 (Tutorial)</p> <p>WB: 08/06/26</p> <p>WB: 15/06/2026</p> <p>WB: 22/06/2026</p> <p>WB: 29.07.2026</p> |
| July | <p>BTEC Deadline (Claims)</p> <p>Reading and Spelling Assessments</p> <p>PASS Assessments</p> <p>WRAT Assessments – 12 month review for specific students</p> | <p>Subject Teachers / IV / Lead IV / Exams Officer</p> <p>English Teacher</p> <p>Jayne Woodhouse</p> <p>Natalie Dixon</p> | <p>05/07/2025</p> <p>W/B: 13/07/2026</p> <p>W/B: 13/07/2026</p> <p>W/B: 13/07/2026</p> |

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| | Summer PCP Review | English & EHCP – Jayne Maths – Richard Behaviour/PFA – Tutors | 17/07/2026 |
| | Parents/Carers Evening | All education staff and pupils | WB: 20/07/2026 |
| | Update Assessment - SOLAR for each subject area. End of term meeting with Deputy Head. | Subject Teachers / DH | W/B: 20/07/2026 |
| | End of Academic Year Reports to be sent. | Teachers/ SLT/ Gina Cooper | W/B: 27/07/2026 |
| | Celebration Day | Community | 28/07/26 |

Curriculum Calendar 2025-2026

| Month | Activity | Subject |
|-----------|--|--|
| September | 8 th -14 th Sexual Health Week 26 th – National Alpaca Day | PSHE Outdoor Learning |
| October | 2 nd – National Poetry Day Black History Month | English History |
| November | 11 th -15 th – Anti Bullying Week 17 th - 23 rd – Road Safety Week 14 th - Children In Need 15 th – 23 rd – Maths Week | PSHE Maths |
| December | 9 th - School Panto Visit 11 th - Christmas Jumper Day 17 th - Christmas Dinner / Fayre | Drama / English |
| January | 27 th - National Holocaust Memorial Day | History |
| February | 10 th - Internet Safety Day 17 th – Chinese New Year LGBT History Month | ICT RE PSHE |
| March | 5 th – World Book Day 2 nd -8 th – National Careers Week 6 th – 15 th - British Science Week 6 th - 22 nd Special Olympics: World Winter Games 21 st – 27 th – Shakespeare Week | English Careers Science PE English |
| April | 2 nd – World Autism Awareness Day 22 nd – Earth Day | PSHE Science |
| May | 11 th – 17 th Mental Health Awareness Week TBC – Knife Crime Awareness Week | PSHE PSHE |
| June | TBC - My Money Week | Maths |
| July | | |

13th December 2025 – Staff Christmas Party: Shifnal Hall Hotel

3rd August 2026 – Team Teach (Refresher) CPD

20th August 2026 – GCSE Results

28th August 2026 – ½ day Safeguarding CPD ½ day Planning / Team Building

In addition to the above:

- Staff Probationary Meeting OR Annual Appraisals set as per anniversary of employment.
- Annual Reviews of EHCP.
- LAC/PEP meetings
- 3-Monthly Board Reviews
- Monthly Management Reports
- Weekly MDT diary meeting with Care/Therapy
- Exam/Accreditation Timeline
- Policy Review
- Mandatory training refresh / CPD
- Work Experience